

## Cornell Note-taking System

What are the advantages of using the Cornell note-taking system?

\* system

### - Advantages

- method for mastering info  
~ not just recording facts
- efficient
- each step builds on learning process

What is needed to get started?

\* format

### - Materials

- loose-leaf paper
- 2 1/2" column at L of pg  
~ Qs + recall cues
- 3-4 line section at bottom pg  
~ summary

How should notes be recorded?

\* concepts  
\* simplicity  
\* effective space

### - In class, write notes on R of pg

- main ideas  
~ facts, details, & ex are secondary
- don't force outlining system  
~ do use obv #/organztn
- abbrev
- graphic organizers/pics
- separate blocks of info logically  
~ skip lines

How do I make my notes more useful?

\* main ideas  
\* clarify

### - After class, refine notes

- read notes & underline key words/phrases
- correct/enhance incomplete items  
~ loose dates, terms, names  
~ notes too brief for recall months later